



BSDS, Inc dba Brookside Charter School

MINUTES
December 19, 2022
5:30 pm

NTS Commons (Meeting at the Building for a tour at 4:30pm)

and/or Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Vicki Miller, Kiva Dennis (5:50p), Dr. Kerry Dixon Jason LaSalle, Tiffany Price, Kraig Kohring **Virtual:** Sherry Twyman **Directors Absent:** DiAnna Saffold **Guests Present:** Kelly Sales, Roger Offield, Ryan Blake, Craig Frazier, Emily Twyman-Brown, Becca Bourdess, Jasmine George **Guests Virtual:** Katie Hendricks, Rebecca Duguid, Anne Schaffa

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, December 19, 2022 at 5:32pm in the café at the Nazarene Theological Seminary and via Zoom.
2. Motion to accept the agenda
 - a) Vicki Miller motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on November 28, 2022
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Financial Committee Report - EdOps



- a) **EdOps Dashboard – Need Board Approval**
 - a. Anne Schaffa reviewed the month’s financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
 - b. Vicki Miller motioned to approve the financial report within the EdOps Dashboard as presented.
 - c. Jason LaSalle seconded the motion.
 - d. The board voted to approve the motion - Approved
- b) **Check Registry – Need Board Approval**
 - a. Anne Schaffa presented the Check Registry.
 - b. Vicki Miller motioned to approve the check registry as presented.
 - c. Jason LaSalle seconded the motion.
 - d. The board voted to approve the motion - Approved
6. **Governance Committee Report –E.Sipes**
 - a) Dr. Eric Sipes presented the Governance Committee report.
7. **Academic Committee Report – K. Dixon**
 - a) Dr. Kerry Dixon presented the Academic Committee report including updated reading and math scores.
8. **Development Committee Report – K. Sales**
 - a) Kelly Sales presented the Development Committee report.
9. **Audit Presentation –**
 - a) Clark presented notes from the Audit.
 - b) **Need Board Approval via electronic vote through email later this week**
10. **Superintendent’s Report – Roger Offield**
 - a) **Enrollment/Attendance**
 - a. 735 students enrolled as of December 19, 2022.
 - b. Averaging 91.48% attendance.
 - b) **NTS Update**
 - c) **BCS Legacy Foundation**
 - a. Roger Offield provided an update on the BCS Legacy Foundation.



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- d) Charter Renewal SBOE January 10, 2023
- e) BOE Training for 2023
 - a. More information coming on Board Training at the January Board Meeting.
- 11. Motion to adjourn
 - a) Vicki Miller motioned to adjourn
 - b) Dr, Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
- 12. Motion for Closed Session

Next Meeting - Monday, January 30, 2022

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time.

Posted 12/16/2022
Front Lobby, Website, and District Calendar



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The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

Sherryd Wynn, Sec.